



Community Portal: A Quick Guide for Families

These instructions are for Phase 1 of our move to the new Community Portal.

Please note: The link expires after 7 days. If it expires, you need to contact the school to arrange a new one.

Step One: Phase 1 : Create Your Account on the Community Portal

You will be sent an email from the email address you registered with the school. This will take you to the Community Portal sign-up page. Follow the prompts to create your account using the invitation link. You can either:

- Create a username and password, or
- Choose Continue with Google if you would prefer to sign in that way.

Use the following visual to help you create your account.

Creating your account

Your invitation token will fill in automatically when you open the link.

Option 1: Create a username and password.
Use your email address as your username. Create a password that:

- is at least 8 characters long
- includes uppercase and lowercase letters
- includes numbers (1–9)
- includes one special character (e.g. !@#?)

Important: The system does not accept Apple-generated passwords. Apple ID sign-ins are not available.

Option 2: Sign up using your Google account
Select 'Continue with Google'.

Important: If you choose this option, you must always log in using the 'Sign in with Google' button.

Welcome to Community Portal

Create Account

Invitation Token
a6zYQmLQe1JUB9HCKWl6Q==

Username
E.g. john.doe

Password
E.g. IbCdFg6
Password must be at least 8 characters long and contain, A-Z, 1-9, 1 special character, upper case and lower case

Confirm Password
Retype the same Password

I have read and agree to the [Terms and Conditions and Privacy Policy](#)

Continue Cancel

Continue with Google

Continue with Apple

Read and accept the Terms and Conditions.

Step Two: Phase 2

To download the frog Go app (you must have a community portal account first.)